

HELP WANTED

Payroll/Billing/Accounting Specialist

Cornhusker Public Power District in Columbus, NE is seeking a detailed-oriented, thorough, and organized professional to join our team. This position requires an individual with a high level of attention to detail and accuracy, the ability to consistently meet deadlines, work independently and with others and exhibits strong customer service skills. The key roles of this position will be responsible for payroll, billing, customer service and general accounting functions. The accounting functions will include accounts receivable and payables. This position requires being proficient in Microsoft Word, Excel, Outlook and (Access is a plus).

Experience in Payroll, Payroll Tax, Billing and Accounting is a must, with a minimum of 5 years' experience. Any combination of education and experience that would provide the required skill and knowledge for successful performance would be qualifying. Minimum qualifications are: Associate or bachelor's degree in finance or accounting or a minimum of 5 years of experience in a related field is required.

If you have these qualifications. please send cover letter and resume to:
Cornhusker Public Power District

Email: jacquehf@cppd.us

Attn: Jacque Hamilton Finkral

The Company is an equal opportunity employer and does not discriminate against employees or applicants on the basis of race, color, religion, sex, national origin, disability, age, genetic information, pregnancy, marital status, veteran status or any other characteristic protected by applicable federal, state or local law.

Cornhusker

Public Power District