

We are currently seeking a full time  
**Receptionist / Veterinary Assistant**  
to work in our Albion location

**Duties to include, but not limited to: data entry, maintaining medical records, answering phones, scheduling, cleaning/organization, assisting the veterinarian as needed with animal handling, lab work, surgical procedures and examinations.**

**The applicant must possess excellent customer service, the ability to multitask, dependability, and the desire to be around people and animals. Applicants must be able to do heavy lifting up to but not limited to 80 lbs. and have a flexible schedule. Applicants with previous veterinary experience is preferred, but this is not a requirement. We are willing to train the right applicant.**

**Personal Time Off and Simple IRA offered after one year of employment.**



**Send completed Resume to:**

**Town and Country Veterinary Clinic  
Attn: Jenny Koziol  
PO Box 310  
Albion, NE 68620**

**You may also fax resume to 402-395-6633 or  
email resume to [jkoziol76@gmail.com](mailto:jkoziol76@gmail.com).  
Deadline for this job posting will be May 31st.**